



# **SENECA COUNTY**

## **Emergency Services**



Standard Administrative Guideline

Subject: Violation of Protocol

Reference Number: 8

Effective Date: 9-2008

Revision Date: Annually, 2-2020

### **Purpose:**

The following guideline shall be utilized to establish policy regarding the violation of approved medical protocol/directive, or established standards of care.

### **Policy & Procedure – Violation of Medical Protocols**

1. There must be a signed, completed Seneca County EMS Incident report form. This can be done in emscharts.com as a special report. Any member can complete a special report at any time for any reason, and it will remain confidential.
2. The incident report shall be forwarded to the local squad coordinator. The coordinator shall investigate the incident; consult with the SCES director, the SCEMS medical director, or the local squad governing board as necessary.
3. Any incident pertaining to patient care and/or violation of the ORC/OAC shall immediately be turned over to the SCES Director and SCEMS Medical Director per Ohio Administrative Code 4765-9-01(G).
4. All incident reports involving the possible violation of established SCEMS medical protocols, or any incident involving patient care, or patient complaints, **MUST** be forwarded to the SCES Director. If the matter is handled locally by the District Coordinator, all documentation, including documentation of resolution must also be forwarded to the SCES director for review, and record keeping.
5. In the event the matter cannot be handled locally, the SCES Director and SCEMS Medical Director shall be consulted for guidance toward resolution. Refer to Discipline Policy if necessary.
6. The SCES Director and SCEMS Medical Director may take corrective measures including, but not limited to, mandatory remedial training, and/or counseling, issuance of a warning letter that will become part of the EMT's personnel file, and a report may be filed with the Ohio Department of Public Safety, Division of EMS.

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The Seneca County EMS Medical Director has the right to suspend any member and prohibit them from responding or acting as an EMT for Seneca County EMS.

7. Evaluation of the situation will be on a case by case basis and will be based on, but not limited to:
- SCEMS Medical Protocols
  - SCEMS Standard Operating Procedures/Guidelines
  - Ohio Revised Code pertaining to EMS operations

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