



SENECA COUNTY

Emergency Services



Standard Administrative Guideline

Subject: EMS Coverage for Local Career Departments

Policy # 32

Effective: March 1st, 2008

Review Date: 2/2020

Policy/Procedure for EMS coverage at Career Departments (Tiffin and Fostoria)

Purpose: To define the rules for radio communication pertaining to emergency EMS coverage for Tiffin Fire/Rescue and Fostoria Fire/Rescue.

Policy/Procedure:

1. All Seneca County EMS units will monitor the dispatch frequency used by either Tiffin or Fostoria. SCEMS units will also monitor the SAFE frequency using either the squad radio or a portable radio
2. When dispatched by Tiffin or Fostoria, the Seneca County EMS unit will acknowledge the call and get en route using the Tiffin or Fostoria frequency. Then the Seneca County EMS unit will contact Seneca County Dispatch and inform them that they are responding for Tiffin or Fostoria, give the address, and utilize the county dispatcher for all further communications.
 - All times will be collected by the Seneca County Dispatcher – except for Call time and dispatch time. Collect those times after the incident from Tiffin/Fostoria City Dispatch.
 - All checkups, life flight requests, law enforcement requests, etc...shall be handled using the SAFE frequency through Seneca County Dispatch.
 - The Patient Care report shall be a standard Seneca County EMS run report.
 - SCEMS Units will NOT respond to Tiffin or Fostoria Station to Standby unless specifically requested to do so. We will respond to calls for service from our respective stations. The SCEMS Unit shall standby at their Local Fire/EMS Station until dispatched by Tiffin/Fostoria to respond to an EMS Call for service.
 - Our responsibility is to provide EMS coverage during a major incident in Tiffin/Fostoria. We should make a concerted effort to stay off of their respective radio frequencies. However, we must always monitor their frequencies during our coverage so that we are available to the incident commander should they need us.

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3. When we are called to assist with EMS coverage we will respond to directly to the scene of the call for service. Contact the City dispatch using Tiffin or Fostoria Frequency to ensure that they only need a transport unit. In some cases, they may need a full Fire/EMS response due to a surge in EMS runs, or other major incidents.

Exceptions:

- Sometimes we may be requested directly to a major incident scene
- Notify the Incident commander of your arrival and location
- Await assignment per the above guidelines.

4 The Echo Unit will only respond with the requested mutual aid squad to Fostoria for standby if incident command requests such a response. If the standby is for Tiffin Fire Dept, the Echo Unit will stand by at the Public Safety Bldg. If the requested mutual aid squad goes on a Tiffin response, and the Echo is not on another call, then they will respond to that call as a standard Echo response.

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