



SENECA COUNTY

Emergency Services



Standard Administrative Guidelines

Table of Contents

- 1. Introduction and Purpose**
- 2. Objectives**
- 3. Personnel Policy**
- 4. Standard Operations**
- 5. Discipline Policy**
- 6. Backup Policy**
- 7. Supply & Equipment Inventory & Replacement**
- 8. Violation of Protocol**
- 9. Concealed Carry Weapons**
- 10. Air ambulance Requests**
- 11. Exposure to Contagious Disease**
- 12. Communications**
- 13. District Coordinator Duties**
 - a. Guideline for Coordinator Duties and Utilization**
- 14. Dispatching of Seneca County Ambulances**
- 15. EMS Operations-General**
- 16. Soft Billing of Seneca County EMS Volunteers**
- 17. EMS/First Responder Policy**
- 18. HIPAA**
- 19. Open Door Policy**
- 20. Pre-Hospital Care Reports**
- 21. Probationary Membership Policy**
- 22. Refusal Policy**
- 23. Response Policy**
- 24. Discriminatory/Sexual Harassment Policy**
- 25. Squad Name and Number**
- 26. Transport Policy**
- 27. Uniform Policy**
- 28. Echo Unit Dispatch Policy**

Ken Majors RN, NRP, Emergency Services Director
Dani Gebauer, EMT-P Emergency Services Administrator
126 Hopewell Ave. Tiffin, Ohio 44883
Office: 419-447-0266 ■ Fax: 419-448-5064



SENECA COUNTY

Emergency Services



- 29. Echo Unit Response Policy**
- 30. Squad Cell Phone Usage Policy**
- 31. No Transport Billing Policy**
- 32. Career Department Coverage Policy**
- 33. Needle Stick Exposure Control Plan**
- 34. Medication Bag Exchange and Control Policy**
- 35. Vehicle Backing Policy**
- 36. Drivers Policy**
- 37. EMS Observer Policy**
- 38. Training Reimbursement Policy**
- 39. Accident Scene Photography**
- 40. Pager Control and Inventory**
- 41. Out of Service Policy**
- 42. Red Flag Policy – Identity Theft Protection**
- 43. Social Networking**
- 44. Non-Emergency Activities**
- 45. Medication Shelf Life Extension**
- 46. EMS Standby & Call Out**
- 47. Echo Medication Inventory & Exchange**
- 48. Special Event Treatment Guideline**
- 49. Multiple Casualty Incidents - MCI**
- 50. Overpayment Policy**
- 51. Vehicle Checks & Inventory**
- 52. Echo Medic Trade Policy**
- 53. Echo Unit Documentation Policy**
- 54. Expired Medications Disposal Policy**
- 55. STEMI Diversion**
- 56. CE Program Policy**
- 57. Mutual Aid Response Policy**
- 58. Uniform Guidelines for Paid Personnel**

Ken Majors RN, NRP, Emergency Services Director
Dani Gebauer, EMT-P Emergency Services Administrator
126 Hopewell Ave. Tiffin, Ohio 44883
Office: 419-447-0266 ■ Fax: 419-448-5064