



SENECA COUNTY

Emergency Services



Subject: Continuing Education Program

Reference Number: 56

Effective Date: January 1st, 2022

Review Date: 1/2023

Purpose:

The purpose of this guideline is to establish requirements for approval, program operational procedures, and requirements for continuing education.

Instructor Requirements:

Each instructor shall be approved by the medical director to teach the topics assigned, and shall be currently licensed or certified in their area of expertise or have evidence of specialized training which may include, but is not limited to:

Must have a valid EMS Instructor, Assistant EMS Instructor, or CE Instructor certification.

- Anyone not holding one of these certificates is classified as a guest speaker and must have an EMS Instructor, Assistant EMS Instructor, or CE Instructor present in the classroom as the official instructor of record.
- Have at least one (1) year of experience within the last two (2) years in the specialized area in which they are teaching.
- Be knowledgeable, skillful, and current in the subject matter of the course or activity.

Policy & Procedure: Monthly Training:

Seneca County EMS will provide mandatory continuing education topics for all SCEMS staff. Seneca County EMS will ensure that all continuing education training courses are developed under the direction of the SCEMS Medical Director. This is to ensure the medical components of the training program and confirming appropriateness of the continuing education course offerings; ensure content of all continuing education courses are relevant, current, enhance the practice of prehospital emergency medical care, and are related to the knowledge base or technical skills required for the practice of emergency medical care. Seneca County reserves the right to establish more than one mandatory training in a given month if deemed necessary.

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Volunteers:

All volunteers currently performing prehospital care as a EMT or Paramedic under the direction of Seneca County EMS and overseen by the County's Medical Director will be required to participate in mandatory trainings. Volunteers will be given a mandatory training schedule with participation mandatory in order to continue to volunteer under the direction of the Seneca County Medical Director. The full schedule of monthly trainings for Seneca County EMS will also be provided so that each Volunteer has the ability to participate in all monthly trainings offered by Seneca County EMS

Notice of Trainings:

Seneca County EMS will provide as much advance notice as possible for the monthly trainings and will provide multiple dates.

Licensures/Certificates

Each employee is responsible for obtaining and maintaining the following licensures/certifications"

- State of Ohio Driver's License
- State of Ohio EMS Certification
- ACLS – Medic requirement
- PALS – Medic requirement
- CPR – Healthcare Provider
- NIMS 100/200
- NIMS 700/800
- EVOC or CEVO equivalent *As available*
- Hazmat Awareness

*All EMS Personnel shall complete mandatory State of Ohio Online courses – Ohio Trauma Triage, Rescue Task Force Training, and all other Ohio EMS courses that apply at least one (1) time per certification cycle. It is at the discretions of the employee to whether they maintain their National Registry Emergency Medical Services certification, EMS Instructor of any level, ACLS instructor, PALS instructor, BLS instructor, and/or ITLS Instructor. It is the responsibility of the employee to provide a valid licensure/certification upon completion of a course and/or to replace invalid/expiring licensure/certification and update in EMS charts.

ACLS, PALS, and BLS instructor cards will supersede an ACLS, PALS, and BLS provider card.

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Online Training:

Every employee of Seneca County EMS must have yearly training (lecture, online assessment, and/or hands-on) in the following topics:

- Blood borne pathogens
- Airborne Pathogens
- MCI/Hazmat Awareness
- Patient Privacy
- Anti-Kickback
- Health Fraud and Abuse
- HIPPA
- EVOC Competency Course
- Ohio Trauma Triage (Every three (3) years)

EMS CEU Program Coordinator:

Will forward, or schedule all EMS CE's available online, in house, or at the satellite stations.

The Program Coordinator is also responsible for creating and distributing the CEU certificates to all employees and volunteers that attend training.

The administrative detail that is necessary to complete CEUs is handled by the CEU program coordinator.

Michael Fitzpatrick MD
Physician Medical Director
Seneca County EMS

11/19/2021

Date

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